



REQUEST FOR QUOTES

SNOW REMOVAL AND SANDING SERVICES

Quotes clearly marked **Quote #DSSAB-11-54** will be received by the Interim Chief Administrative Officer for the Rainy River District Social Services Administration Board up to but not later than:

2:00 p.m. Local Time
Thursday, November 17, 2011

The requirement is to provide Snow Removal and Sanding Services for the seasons 2011/2012 and 2012/2013 at the following sites:

- LOCATION A:** 450 Scott Street, Fort Frances
- LOCATION B:** 801 Scott Street, Fort Frances
Sixth and Webster Apartments, Fort Frances*
923 Sixth Street East, Fort Frances*
901 Shevlin Avenue, Fort Frances*
1301 Elizabeth Street East, Fort Frances*
1300 Fifth Street East, Fort Frances*
Faith Non-Profit Homes, Osborne Street, Fort Frances*
- LOCATION C:** 32 Florence Street, Emo
- LOCATION D:** 708 Atwood, Rainy River
Heritage House, First Street, Rainy River
- LOCATION E:** ANNPHC vacant units, Atikokan
146 Willow, Atikokan

Submissions may be made by individual locations or as a group. All sites will be plowed after an accumulation of three (3) inches of snow and sanding will occur when lots are icy.

Work completed at "Location A" must be conducted either on the weekends or prior to 7:15 a.m. and/or after 4:30 p.m. weekdays.

Work completed at "Location B" senior units* will be done between the hours of 9:00 a.m. and 3:00 p.m. in order for the tenants to remove their cars.

Work completed at "Location E" ANNPHC vacant units will be done after being contacted by a staff representative.

Submissions will include:

- amount charged per site for each plowing;
- amount charged per site for each sanding; and
- hourly rate charged for snow removal.

Submissions may be submitted in a clearly marked sealed envelope DSSAB11-54 at 450 Scott Street, Fort Frances, Ontario, P9A 1H2, and/or facsimile transmission at 807-274-0678.

Questions and requests for further information are to be directed to Maureen Thomson, Housing Clerk, at 807-274-5349, Ext. 228 or fax 807-274-0678.

Quotes shall be submitted to:

Dan McCormick, Interim Chief Administrative Officer
Rainy River District Social Services Administration Board
450 Scott Street Fort Frances, Ontario P9A 1H2
Fax: 807-274-0678

As it is the responsibility of the quoter to determine levy and collection of HST, **amounts bid shall show the HST amount and HST number**, or alternatively cite the basis of exemption in lieu thereof.

If for any reason, this policy contradicts the policy of any Federal, Provincial or other source of funding, it will not apply. During the quote evaluation process, preference will be given to the purchase of Canadian goods and services over non-Canadian goods and services, wherever it may be economical to do so.

The RRDSSAB reserves the right to reject any or all quoters, accept any quote deemed to be in the best interest of the Board, or disqualify quoters not submitted in strict accordance with requirements of the quote documents.

Quotes may be submitted by fax transmittal through a third party, however the Board assumes no responsibility whatsoever for proper receipt of such fax transmittals. **All original quote documents and enclosures must be received within 24 hours of closing time.**

The RRDSSAB is governed by the Municipal Freedom of Information & Protection of Privacy Act (MFIPPA); therefore quoters must accept that the quote contents can be made public as a condition of the quoting process.

The lowest or any tender not necessarily accepted. The Board reserves the right to reject any or all bidders, to waive irregularities and informalities therein, and to award the bid in the best interest of the Board.