



MINUTES
of the REGULAR MEETING of the BOARD
THURSDAY, October 16th, 2008

RRDSSAB Office, Fort Frances, ON 6:30 p.m.
MEETING #08/08

PRESENT: DEBBIE EWALD, Town of Rainy River
MICHAEL LEWIS, R. R. East Electoral Area
JOHN CALLAN, R. R. Central Electoral Area
LINDA ARMSTRONG, Township of Dawson
GARY GAMSBY, Township of Morley
PETER VAN HEYST, Township of Chapple
BARB COURNOYER, Township of Alberton
SHARON TIBBS, Town of Fort Frances

REGRETS: WADE DESSERRE, R. R. West Electoral Area
DENNIS BROWN, Township of Atikokan
VALERIE PIZEY, Township of Lake of the Woods
GARY JUDSON, Township of Emo
JIM BELLUZ, Township of LaVallee

STAFF: DONNA DITTARO, Secretary-Treasurer
LEANNE ELUIK, Manager of Finance
JUDY KOSKI, Recorder
SANDRA WEIR, Non-Profit Housing Manager
MICHELLE SHUTE, Tenant Liaison Officer

1. Call to Order

Mike Lewis, Chair, called the meeting to order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Approval of Agenda

The Chair advised that the *In Camera* portion of the meeting will be heard as the last item of business on the Agenda.

Resolution #78/08 MOVED BY P. Van Heyst and SECONDED BY D. Ewald:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the agenda of October 16, 2008.

CARRIED

4. Presentations/Delegations

Sandra Weir, Non-Profit Housing Manager and Michelle Shute, Tenant Liaison Officer, reviewed the results of the recent Tenant Maintenance Survey. The Chair thanked the staff for their excellent presentation and for the time taken to share the comments of the tenants with the Board members.

5. In Camera

This portion of the meeting will be dealt with at the end of the Agenda.

6. Approval of Minutes

Resolution #79/08 MOVED BY P. Van Heyst and SECONDED BY D. Ewald:

RESOLVED THAT the Minutes of the *Regular Board Meeting* held September 11, 2008, be approved.

CARRIED

7. Business Arising from the Minutes

None.

8. New Business

8.1 Annual Review of Health & Safety Policy HR-33.0

The CAO advised that this matter comes before the Board on an annual basis in order to comply with current legislation.

Resolution #80/08 MOVED BY J. Callan and SECONDED BY B. Cournoyer:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the following Human Resources policy:

HR-33.0 Health & Safety

CARRIED.

8.2 Open House

The CAO advised that an Open House at 450 Scott Street will be held on Friday, November 14th, from 1:00 PM to 4:00 PM. This will be an informal event with staff members conducting tours throughout the afternoon. Ads will be placed in the District newspapers. The CAO asked that the Board members share this information with their Councils. She also noted that the landscaping has been done on the east side of the building. Paving will take place next year. We have been advised that the price of paving has increased by 10% since our last quote.

9. Reports

9.1 CAO and Program Reports

The *CAO Report* and *Program Reports* were received and reviewed by the Board. The CAO advised that Sharon Tibbs had assisted during the recent interviews for the Children's Services Manager position. Mildred Beck was the successful applicant. The position of Assistant Manager of Finance has therefore been advertised in the District papers, with a closing date of October 31.

9.2 Finance

The Board members received and reviewed the Accounts Payable Report for the month of September, 2008, in the amount of \$519,683.23. Financial Statements for the month of September, 2008, were received and reviewed.

9.3 Board Chair

The Chair advised that a young hockey player in Russia recently succumbed during a game as a result of the defibrillator not working at the arena in which he had been playing. The Chair asked that the Health Services Manager advise whose responsibility it is to keep the defibs charged and how long the charge will last.

**As a point of clarification, it was later discovered that there was no defibrillator present in that arena.*

9.4 Committee Reports

Ontario Works - No meeting held

Social Housing - No meeting held

Land Ambulance - No meeting held

Child Care - No meeting held.

10. Other Business

None.

11. Information Items Attached

The Board received an information package as part of this evening's agenda.

12. Information Items Available Upon Request

None

13. Next Meeting

The next regular Board meeting will be held November 20, 2008, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 450 Scott Street. It was noted that this date may conflict with the Emergency Measures meeting.

5. In Camera

Resolution #81/08 MOVED BY G. Gamsby and SECONDED BY J. Callan:

RESOLVED THAT the <i>Rainy River District Social Services Administration Board</i> now meet in camera in order to address a matter pertaining to:
• <i>labour relations or employee negotiations.</i>
CARRIED

The Chair reconvened the meeting to its regular session.

14. Adjournment

Resolution #82/08 MOVED BY L. Armstrong and SECONDED BY G. Gamsby:

RESOLVED THAT the *Rainy River District Social Services Administration Board* meeting be adjourned.

CARRIED

CHAIR

SECRETARY-TREASURER

DATE APPROVED