



RRDSSAB BOARD MEETING

MINUTES of the REGULAR MEETING of the BOARD THURSDAY, November 20th, 2008

RRDSSAB Office, Fort Frances, ON 6:30 p.m.
MEETING #09/08

- PRESENT:** DEBBIE EWALD, Town of Rainy River
MICHAEL LEWIS, R. R. East Electoral Area
JOHN CALLAN, R. R. Central Electoral Area
LINDA ARMSTRONG, Township of Dawson
PETER VAN HEYST, Township of Chapple
SHARON TIBBS, Town of Fort Frances
WADE DESSERRE, R. R. West Electoral Area
DENNIS BROWN, Township of Atikokan
VALERIE PIZEY, Township of Lake of the Woods
GARY JUDSON, Township of Emo
JIM BELLUZ, Township of LaVallee
- REGRETS:** GARY GAMSBY, Township of Morley
BARB COURNOYER, Township of Alberton
- STAFF:** DONNA DITTARO, Secretary-Treasurer
LEANNE ELUIK, Manager of Finance
JUDY KOSKI, Recorder
DIANNE FARAGHER, RRDSSAB Housing Manager
RICK BLISS, Maintenance Worker

1. Call to Order

Mike Lewis, Chair, called the meeting to order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Approval of Agenda

The Chair advised that there was one additional item of business under the heading of *Information 11.10 Memo from M. Daley, MCSS, re: Uploading ODSP Administration Costs for 2008.*

Resolution #83/08 MOVED BY D. Ewald and SECONDED BY D. Brown:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the agenda of November 20, 2008.

CARRIED

4. Presentations/Delegations

Dianne Faragher, RRDSSAB Housing Manager, and Rick Bliss, Maintenance Worker made a presentation to the Board with respect to Unit Inspections. After a brief question and answer period, the Chair thanked both for an excellent presentation.

5. In Camera

Resolution #84/08 MOVED BY D. Brown and SECONDED BY D. Ewald:

RESOLVED THAT the *Rainy River District Social Services Administration Board* now meet in camera in order to address a matter pertaining to:

- *labour relations or employee negotiations.*

CARRIED

6. Approval of Minutes

Resolution #85/08 MOVED BY P. Van Heyst and SECONDED BY D. Ewald:

RESOLVED THAT the Minutes of the *Regular Board Meeting* held October 16, 2008, be approved.

CARRIED

7. Business Arising from the Minutes

7.1 Open House

The CAO reported that a very successful Open House was held on November 14th at 450 Scott Street. She was very pleased to see the Mayor, CAO and some members of Council from the Town of Fort Frances. The Mayor made some very positive comments about the building and stated that he was proud to have this building as part of the downtown core. Various service providers also attended the event as well as some of our senior residents from Queen Street Manor. Several individuals have called since the Open House, asking for tours; staff are accommodating these requests, as able.

8. New Business

8.1 Human Resource Policies

The CAO advised that these policies are not yet ready to be presented to the Board, however, they will be mailed out when completed. Staff are still conducting research and finalizing various documents.

8.2 Ontario Works Upload

The Ontario Works Manager and Manager of Finance made a presentation to the Board with respect to the recent announcement regarding the Ontario Works upload. The presentation, entitled *Provincial Municipal Fiscal and Service Deliver Review: OW Upload*, included the percentage increases each year beginning in 2010 and the resulting estimated cost reduction per year for the member municipalities.

8.3 Tangible Capital Assets

The Manager of Finance advised that a new policy and a revision to an existing policy are necessary in order to comply with the changes made to the *Public Sector Account Board Principles* for capital assets.

Resolution #86/08 MOVED BY G. Judson and SECONDED BY P. Van Heyst:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the following Financial Policies:

F-6.0	Accounting for Tangible Capital Assets
F-6.0.1	Acquisition, Security & Disposal of Tangible Capital Assets

CARRIED

8.4 Recovery of Land Ambulance Transition Funds

The Manager of Finance advised that this is a housekeeping item which is required by the auditors. This item was included in the budget and now requires a resolution for a specific dollar figure.

Resolution #87/08 MOVED BY S. Tibbs and SECONDED BY J. Callan:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the recovery of funds from the Land Ambulance Transition Reserve Fund in 2008 for costs associated with the completion of Automatic Vehicle Locator Systems (AVL) installation for the period of July to September, 2008 in the amount of \$34,046.00.

CARRIED

8.5 Cancel December Board Meeting

It has been the Board's practice in the past to cancel the December Regular Board Meeting. The Chair advised that a Special Meeting could be called in December, if necessary.

Resolution #88/08 MOVED BY J. Callan and SECONDED BY S. Tibbs:

RESOLVED THAT the *Rainy River District Social Services Administration Board* cancel the regular December Board meeting.

CARRIED

9. Reports

9.1 CAO and Program Reports

The *CAO Report* and *Program Reports* were received and reviewed by the Board. The CAO advised that Dawn Galusha has been hired as the new Assistant Manager of Finance. She also advised that some members of our staff participated in the recent Emergency Measures exercises held in both Fort Frances and Atikokan. She stated that the Health Services Manager had advised that the exercise was well executed, however, he would be meeting with the Municipal Control Group regarding some minor concerns with dispatch.

Jim Belluz asked how a Board member was chosen for an Interview Committee. The CAO explained that Board members participate in interviews for senior management, and that, if possible, the respective Committee Chair would normally be asked first to participate. If the Chair was not available, another Committee member normally participates. In the case of the Assistant Manager of Finance, the Board Chair was asked first. Availability of a Board member is a key factor. The CAO further explained that she and her staff are currently

reviewing the Board's Human Resources policies and this matter will be addressed therein.

9.2 Finance

The Board members received and reviewed the Accounts Payable Report for the month of October, 2008, in the amount of \$299,595.56. Financial Statements for the month of October, 2008, were received and reviewed. As these Statements were received by the Board this evening, the Chair asked that if there are any questions that the Board members should feel free to contact the Manager of Finance once they have fully reviewed the Statements.

9.3 Board Chair

None.

9.4 Committee Reports

Ontario Works - Linda Armstrong, Chair of the Ontario Works Committee, advised that the Committee had met and been apprised of the Ontario Works Upload as explained by the Ontario Works Manager in her presentation this evening.

Social Housing - Debbie Ewald, Chair of the Social Housing Committee, advised that the Committee had met. The Social Housing policies have been drafted over this past year and are presently being reviewed. She stated that the Social Housing Department has done a 180 degree turn since this time last year and that is very gratifying to see the progress. The Building Condition Audit preliminary report has been received and is being reviewed. Firm Associates will attend here in person on December 3rd to formally present their report.

Land Ambulance - No meeting held

Child Care - No meeting held.

10. Other Business

None.

11. Information Items Attached

The Board received an information package as part of this evening's agenda.

12. Information Items Available Upon Request

None

13. Next Meeting

The next regular Board meeting will be held January 15, 2009, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 450 Scott Street.

14. Adjournment

Resolution #88/08 MOVED BY J. Callan and SECONDED BY S. Tibbs:

RESOLVED THAT the *Rainy River District Social Services Administration Board* meeting be adjourned.

CARRIED

CHAIR

SECRETARY-TREASURER

DATE APPROVED