



MINUTES
of the REGULAR MEETING of the BOARD
WEDNESDAY, May 15th, 2008

RRDSSAB Office, Fort Frances, ON 6:30 p.m.
MEETING #04/08

- PRESENT:** PETER VAN HEYST, Township of Chapple
JIM BELLUZ, Township of LaVallee
VALERIE PIZEY, Township of Lake of the Woods
DEBBIE EWALD, Town of Rainy River
GARY GAMSBY, Township of Morley
SHARON TIBBS, Town of Fort Frances
WADE DESSERRE, R. R. West Electoral Area
MICHAEL LEWIS, R. R. East Electoral Area
DENNIS BROWN, Township of Atikokan
BARBARA COURNOYER, Township of Alberton
JOHN CALLAN, R. R. Central Electoral Area
- REGRETS:** GARY JUDSON, Township of Emo
LINDA ARMSTRONG, Township of Dawson
- STAFF:** DONNA DITTARO, Secretary-Treasurer
MILDRED BECK, Acting Manager of Finance
JUDY KOSKI, Recorder
DAN McCORMICK, Health Services Manager
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1. Call to Order

Mike Lewis, Chair, called the meeting to order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Approval of Agenda

Resolution #/08 MOVED BY D. Brown and SECONDED BY P. Van Heyst:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the agenda of May 15, 2008.

CARRIED

4. Presentations/Delegations

Dan McCormick, Health Services Manager, presented an update to the Board with regard to the placement of defibrillators in the District by the Heart and Stroke Foundation. A question and answer period followed. The Chair thanked Dan for an excellent presentation.

5. In Camera

Resolution #42/08 MOVED BY D. Brown and SECONDED BY P. Van Heyst:

RESOLVED THAT the *Rainy River District Social Services Administration Board* now meet in camera in order to address a matter pertaining to:

- a proposed or pending acquisition of land for Board purposes or disposal of land no longer needed for Board purposes.

CARRIED

The Chair reconvened the meeting to its regular session.

Resolution #43/08 MOVED BY P. Van Heyst and SECONDED BY D. Brown:

RESOLVED THAT the *Rainy River District Social Services Administration Board* decline the offer of surplus real estate from the Rainy River District School Board, as described in their letter of May 5th, 2008.

CARRIED

6. Approval of Minutes

Resolution #44/08 MOVED BY W. Desserre and SECONDED BY J. Belluz:

RESOLVED THAT the Minutes of the *Regular Board Meeting* held April 10, 2008, be approved.

CARRIED

7. Business Arising from the Minutes

None.

8. New Business

8.1 Year End Reserve Fund Resolutions

An *Issue Sheet* prepared by the Acting Manager of Finance was reviewed. The resolutions sought are housekeeping items identified as a result of the 2007 Audit.

Resolution #45/08 MOVED BY W. Desserre and SECONDED BY J. Belluz:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the recovery of funds from the *Land Ambulance Sick Leave Reserve Fund* for 2007 in the amount of \$84,863.07.

CARRIED

Resolution #46/08 MOVED BY J. Belluz and SECONDED BY W. Desserre:

RESOLVED THAT *Rainy River District Social Services Administration Board* approve the transfer of 2007 Land Ambulance Accrued Stat/Lieu and Vacation Bank received from Riverside Health Care Facilities and Atikokan General Hospital in the amount of \$233,881.12 into the *Ambulance Bank Time Reserve Fund* for 2007.

CARRIED

Resolution #47/08 MOVED BY D. Ewald and SECONDED BY P. Van Heyst:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the recovery of funds from the *Land Ambulance Transition Reserve Fund* in 2007 for final 2007 Year End costs associated with the transfer of Direct Delivery of Ambulance Services in the amount of \$21,992.34.

CARRIED

8.2 Reserve for Working Capital: Borrow for Buildings

An *Issue Sheet* prepared by the Acting Manager of Finance was reviewed, recommending that the DSSAB borrow from the Reserve for Working Capital, with replacement as required through the annual operating budgets. This would nullify the need for bank financing for 450 Scott Street and the Land Ambulance Bases. The Acting Manager of Finance advised that we would owe \$577,000 to our own Reserve for Working Capital. She further explained that the Board had originally maintained 15% for the Reserve for Working Capital, however since 2005, the percentage has been 9%. Our auditor agrees that this is sufficient for the DSSAB to carry on business.

At the time of inception, the RRDSSAB absorbed approximately \$350,000 accumulated surplus from the District Welfare Board. In subsequent years, revenues often exceeded budget figures due to bank interest; rental revenues exceeding budget; receiving numerous 100% provincially-funded one-time grants which offset budgeted costs; filling staff positions which results in starting vs senior rates of pay; and 100% provincially-funded administrative budgets for newly-introduced programs we took on from the province after our budgets had been set. The Acting Manager of Finance confirmed that the accumulated surplus is not the result of municipalities being over-billed but from the various sources she reported. Gary Gamsby noted that the Board decided a number of years ago to retain surpluses to offset anticipated building costs. Barb Cournoyer added that, at the end of the day, the DSSAB has come out ahead of where we originally had planned, by curbing expenses and fighting for provincial funding for programs like Land Ambulance and Social Housing. She stated that DSSAB staff should be recognized for their efforts in this process. The Acting Manager of Finance pointed out that, for example, in the last two years, land ambulance funding for the unincorporated areas has increased to over \$900,000. The Board also realized an additional \$600,000 in subsidy as it moved to a full 50/50 cost share for Land Ambulance. The Chair pointed out that, for the first few years, the Board was severely underfunded for the unincorporated share, receiving only \$18,000 per year and now receives over \$900,000, as a result of the efforts of the Board and Staff.

Resolution #48/08 MOVED BY J. Belluz and SECONDED BY W. Desserre:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve that the final construction costs at 450 Scott Street, Fort Frances, be partially funded from transfers of municipal operating surplus from various programs in the amount of \$770,500.00 for 2007 as per the report from the Acting Manager of Finance.

CARRIED

Resolution #49/08 MOVED BY J. Belluz and SECONDED BY W. Desserre:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the balance of funding required for the purchase and renovations of 450 Scott Street, Fort Frances, and 801 Scott Street, Fort Frances from the Reserve for Working Capital in the amount of \$577,000.00 to be replenished through annual operating budgets, as required;

AND FURTHER BE IT RESOLVED that this will negate the need to finance through TD Canada Trust as originally set out in Resolution #126/06.

CARRIED

Conflict of Interest declared by Barb Cournoyer, Alberton, due to her employment with TD Canada Trust.

8.3 Rescind Resolution #21/08

The Acting Manager of Finance explained that the auditor has recommended that net costs for the Land Ambulance base renovations need not be recovered at a rate of 2%.

Resolution #50/08 MOVED BY J. Callan and SECONDED BY G. Gamsby:

RESOLVED THAT the *Rainy River District Social Services Administration Board* rescind Resolution #21/08, dated March 5th, 2008.

CARRIED

8.4 Section 95 2% Write Down Mortgage Subsidy

An Issue Sheet prepared by the Acting Manager of Finance was reviewed.

Resolution #51/08 MOVED BY G. Gamsby and SECONDED BY J. Callan:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the revised mortgage subsidy calculation for *Section 95, 2% Write Down Properties* based on the minimum 5% mortgage interest rate calculation OR the resulting net mortgage payment reduction, whichever is less; AND in the event thAT mortgage rates renew above 5%, the original Ministry of Municipal Affairs and Housing Mortgage Subsidy Calculation will be maintained.

CARRIED.

9. Reports

9.1 CAO and Program Reports

The *CAO Report* and *Program Reports* were received and reviewed by the Board. The CAO indicated that the capital funding as reported in her Report excludes the recent one-time 100% provincially-funded grant of \$248,329. The CAO advised that a *Transitional Housing Study Proposal* had been submitted to the Ministry of Northern Development and Mines on November 17th, 2007. Although she has made several inquiries, there has been no response from MNDM, as of this date. An invitation was subsequently extended by the LHINS to meet regarding the Aging at Home Program. There is now a *Call for Proposals* by the LHINS for partnerships focusing on assisting seniors to remain at home. Mayor Ewald, the municipal representative on the Transitional Housing Study Committee, was contacted in Rainy River and a meeting was attended by the CAO, Non-Profit Housing Manager and the RRDSSAB Housing Manager and other community agency representatives. A proposal is being developed and will be put forward by the RRDSSAB, on behalf of the Rainy River group. Rainy River could be used as the pilot project for aging at home. Mayor Brown asked that a copy of the LHIN proposal materials be forwarded to each Municipal Clerk.

9.2 Finance

The Board members received and reviewed the Accounts Payable Report for the month of April, 2008, in the amount of \$509,307.02.

Financial Statements for the months of December, 2007, and March, 2008, were received and reviewed.

9.3 Board Chair

The Chair reminded the Board members of the Governance Training to be held on June 4th, 2008, from 10 AM to 12 Noon at La Place Rendezvous with lunch to follow.

9.4 Committee Reports

Ontario Works - No meeting was held.

Social Housing - Debbie Ewald, Chair of the Social Housing Committee, reported that a Social Housing Committee had been held on May 12th, 2008. As a result the Committee is making a recommendation to the Board that the Fort Frances Native Wahkaihanun Corporation be supported in their pursuit of Ministerial Consent regarding the sale of a portion of a lot located at 1034 Colonization Road West, Fort Frances.

Resolution #52/08 MOVED BY J. Callan and SECONDED BY B. Cournoyer:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approves the seeking of Ministerial Consent by the *Fort Frances Native Wahkaihanun Corporation* to sell a portion of the property described as 1034 Colonization Road West, Fort Frances.

CARRIED

Land Ambulance - No meeting was held.

Child Care - No meeting was held.

10. Other Business

None.

11. Information Items Attached

The Board members received a copy of the Tenant Newsletter which was prepared by our student, Heidi Parr. The CAO commended Heidi for a job well done.

12. Information Items Available Upon Request

None

13. Next Meeting

The next regular Board meeting will be held June 19, 2008, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 450 Scott Street.

14. Adjournment

Resolution #53/08 MOVED BY B. Cournoyer and SECONDED BY J. Callan:

RESOLVED THAT the *Rainy River District Social Services Administration Board* meeting be adjourned.

CARRIED

CHAIR

SECRETARY-TREASURER

DATE APPROVED