



## **RRDSSAB BOARD MEETING**

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MINUTES  
of the REGULAR MEETING of the BOARD  
WEDNESDAY, July 17<sup>th</sup>, 2008

RRDSSAB Office, Fort Frances, ON 6:30 p.m.  
MEETING #06/08

- PRESENT:** JIM BELLUZ, Township of LaVallee  
DEBBIE EWALD, Town of Rainy River  
WADE DESSERRE, R. R. West Electoral Area  
MICHAEL LEWIS, R. R. East Electoral Area  
DENNIS BROWN, Township of Atikokan  
JOHN CALLAN, R. R. Central Electoral Area  
LINDA ARMSTRONG, Township of Dawson  
GARY GAMSBY, Township of Morley  
GARY JUDSON, Township of Emo
- REGRETS:** PETER VAN HEYST, Township of Chapple  
BARB COURNOYER, Township of Alberton  
VALERIE PIZEY, Township of Lake of the Woods  
SHARON TIBBS, Town of Fort Frances
- STAFF:** DONNA DITTARO, Secretary-Treasurer  
LEANNE ELUIK, Manager of Finance  
JUDY KOSKI, Recorder  
SHELLEY SHUTE, Ontario Works Manager  
KRISTA BALLARD, Employment Support Worker

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**1. Call to Order**

Mike Lewis, Chair, called the meeting to order.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

**3. Approval of Agenda**

Resolution #62/08 MOVED BY D. Ewald and SECONDED BY D. Brown:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the agenda of July 17, 2008, as amended.

**CARRIED**

**4. Presentations/Delegations**

Shelley Shute, Ontario Works Manager, and Krista Ballard, Employment Support Worker, provided a Powerpoint presentation to the Board entitled Ontario Works Caseload Profiles and Statistics 2004 - 2007. A question and answer period followed.

The Chair thanked Shelley and Krista for their very informative presentation. At this point in the Agenda, Linda Armstrong, Chair of the Ontario Works Committee, asked that the Ontario Works Manager report on a Committee meeting recently held. The Ontario Works Manager advised that the withdrawal of the Back to School Allowance and Winter Clothing Allowance by the Province had triggered some confusion. These Allowances have not been withdrawn, but are now included in the Ontario Child Benefit as part of that monthly benefit.

The Ontario Works Manager also addressed the *2008/2009 Ontario Works Service Plan* at this time. She advised that the majority of the strategies stay the same. This Plan will focus on a Job Retention Program which will cover rental and transportation issues when clients are gainfully employed. It is proposed that Employment Assistance Funding be utilized as transition funding based on local criteria. All related costs are covered within the existing budget.

Resolution #63/08 MOVED BY L. Armstrong and SECONDED BY W. Desserre:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the Ontario Works Service Plan for 2008 - 2009, as presented.

**CARRIED**

**5. In Camera**

No items

**6. Approval of Minutes**

Resolution #64/08 MOVED BY D. Brown and SECONDED BY D. Ewald:

**RESOLVED THAT** the Minutes of the *Regular Board Meeting* held June 19, 2008, be approved.

**CARRIED**

**7. Business Arising from the Minutes**

None.

**8. New Business**

**8.1 Cancel August Board Meeting**

The Chair advised that it is past practice that the Board cancel its regular meeting in August. If necessary, a special meeting can be called.

Resolution #65/08 MOVED BY D. Ewald and SECONDED BY D. Brown:

**RESOLVED THAT** the regular Board meeting for August be cancelled.

**CARRIED**

**8.2 Change September Board Meeting Date**

The Chair advised that the regular September Board meeting conflicts with the Northwestern Ontario Regional Conference in Thunder Bay. It will therefore be necessary to change the date of that meeting.

Resolution #66/08 MOVED BY J. Callan and SECONDED BY J. Belluz:

**RESOLVED THAT** the regularly scheduled Board meeting to be held on September 18, 2008, shall be moved to September 11, 2008.

**CARRIED**

### 8.3 Recovery from Land Ambulance Transition Reserve Fund

The Manager of Finance advised that this is a housekeeping item and that the transfer was approved previously but not for a specific amount.

Resolution #67/08 MOVED BY J. Belluz and SECONDED BY J. Callan:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the recovery of funds from the Land Ambulance Transition Reserve Fund in 2008 for costs associated with the completion of Automatic Vehicle Locator Systems (AVL) installation, for the period of January to June, 2008, in the amount of \$53,200.80.

**CARRIED**

### 8.4 Ontario Works Service Plan 2008 - 2009

This matter was dealt with previously, after *Presentations*.

## 9. Reports

### 9.1 CAO and Program Reports

The *CAO Report* and *Program Reports* were received and reviewed by the Board. Linda Armstrong asked about the percentages listed regarding sites being audited. The CAO advised that the audit standards for interiors is 30% to 40%. We are fortunate in that several of our sites will be 50% to 70% of the interiors inspected. All units identified with specific issues are being assessed.

### 9.2 Finance

The Board members received and reviewed the Accounts Payable Report for the month of June, 2008, in the amount of \$512,730.02. The Manager of Finance explained that all RRDSSAB Housing maintenance is included in the Housing statements and generated from the YARDI system. Any other maintenance dealing with the Ambulance Bases or 450 Scott Street is recorded on the RRDSSAB statements and generated through ADAGIO.

Financial Statements for the month of May, 2008, were received and reviewed. The Manager of Finance advised that the last of the June Bank Statements were only received on Monday therefore the Financial Statements for June were not available. She will forward them to the Board members, once prepared.

**9.3 Board Chair**

None

**9.4 Committee Reports**

*Ontario Works* - Previously reported.  
*Social Housing* - No meeting was held.  
*Land Ambulance* - No meeting was held.  
*Child Care* - No meeting was held.

**10. Other Business**

None.

**11. Information Items Attached**

None

**12. Information Items Available Upon Request**

None

**13. Next Meeting**

The next regular Board meeting will be held September 11, 2008, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 450 Scott Street.

**14. Adjournment**

Resolution #68/08 MOVED BY J. Belluz and SECONDED BY L. Armstrong:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* meeting be adjourned.

**CARRIED**

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CHAIR

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SECRETARY-TREASURER

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DATE APPROVED