



Rainy River District
Social Services
Administration Board

**RRDSSAB
ANNUAL
BOARD MEETING**

MINUTES
of the ANNUAL MEETING of the BOARD
THURSDAY, January 15th, 2009

RRDSSAB Office, Fort Frances, ON 6:30 p.m.
MEETING #01/09

PRESENT: Barbara Cournoyer, Township of Alberton
Peter Van Heyst, Township of Chapple
Gary Judson, Township of Emo
Ross Donaldson, Township of LaVallee
Gary Gamsby, Township of Morley
Debbie Ewald, Town of Rainy River
John Callan, Rainy River Central
Michael Lewis, Rainy River East
Wade Desserre, Rainy River West

REGRETS: Dennis Brown, Township of Atikokan
Sharon Tibbs, Town of Fort Frances
Valerie Pizey, Township of Lake of the Woods
Linda Armstrong, Township of Dawson

STAFF: Donna Dittaro, Secretary-Treasurer
Leanne Eluik, Manager of Finance
Dawn Galusha, Assistant Manager of Finance
Mildred Beck, Children's Services Manager
Judy Koski, Recorder

Election of Chair and Vice Chair

The following members of the Board were acclaimed as the new Executive for the *Rainy River District Social Services Administration Board* for the year 2009:

Michael Lewis	Chair
Sharon Tibbs	Vice-Chair

1. Call to Order

Mike Lewis, Chair, called the meeting to order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Approval of Agenda

Resolution #01/09 MOVED BY P. Van Heyst and SECONDED BY D. Ewald:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the agenda of January 15, 2009.

Carried.

4. Presentations/Delegations

None.

5. In Camera

Resolution #02/09 MOVED BY B. Cournoyer and SECONDED BY J. Callan:

RESOLVED THAT the *Rainy River District Social Services Administration Board* now meet in camera in order to address a matter pertaining to:

* *Labour relations or employee negotiations.*

Carried.

The Chair reconvened the meeting to its regular session.

6. Approval of Minutes

Resolution #03/09 MOVED BY B. Cournoyer and SECONDED BY J. Callan:

RESOLVED THAT the minutes of the *Regular Board Meeting* held November 20, 2009, be approved.

Carried.

7. Business Arising from the Minutes

None

8. New Business

8.1 Request for Funding from KidSport

The Children's Services Manager advised that a request for funding from the Fort Frances KidSport Committee has been received. KidSport assists children in need with sport registration and/or equipment costs. In the past, NCBS has offered financial support for those costs to families who have requested assistance. As NCBS funding is no longer available, KidSport expects a huge increase in their requests for funding. The request is for the Rainy River DSSAB to provide some funding for KidSport. This would be 100% municipal dollars. Debbie Ewald stated that the Rainy River chapter of KidSport has received donations from both the Rainy River District Municipal Association and the office of Howard Hampton, MPP. The Children's Services Manager advised that she was unaware of any other sources of funding for this program. Staff is directed to research any other sources of funding and bring this information forward to the Child Care Committee. The Committee will thereafter bring forward a recommendation to the Board.

8.2 Rainy River District School Board Offer of Surplus Real Property

A letter from the Rainy River District School Board dated December 3, 2008, was reviewed.

Resolution #04/09 MOVED BY G. Gamsby and SECONDED BY R. Donaldson:

RESOLVED THAT the *Rainy River District Social Services Administration Board* decline the offer to bid on surplus real estate owned by the Rainy River District School Board, as set out in their letter to the RRDSSAB dated December 3, 2008.

Carried.

9. Reports

9.1 CAO and Program Reports

The Annual Report of the CAO and Program Reports were received and reviewed by the Board. The CAO advised that she had been unable to attend the consultation meetings held by John Rafferty, MP, however, she did call his office and express her concern regarding the lack of funding to maintain our Social Housing stock. She also expressed concern with regard to the lack of housing for those requiring assisted living.

The CAO advised that the RRDSSAB Housing Manager has contacted CCAC regarding funding from the Northwest LHIN and has been able to secure funding for handicapped accessories for both DSSAB and Non-Profit Housing units. This includes grab bars, lever handles for doors and lever-handled faucets. Our staff will install the hardware upon receipt.

Debbie Ewald questioned when the training on the defibrillators will be taking place. Her municipality is reluctant to have the unit accessible if no one is trained. The CAO will check with the Health Services Manager to gather this information. There was also concern expressed that two schools in the District would not be receiving a defibrillator, namely, Sturgeon Creek Alternative School and McCrosson-Tovell. The CAO will question the Health Services Manager as to the reason these schools are excluded.

The Chair thanked and commended the CAO for her Annual Report.

9.2 Finance

The Board reviewed the Finance Report prepared by the Manager of Finance. The Accounts Payable for the months of November, 2008, in the amount of \$520,129.83, and December, 2008, in the amount of \$506,673.09, were received and reviewed. The Manager of Finance advised that WSIB is paid monthly. The Financial Statements for the month of November, 2008, were received and reviewed. The Manager of Finance advised that Land Ambulance is not in a deficit and there will be transfers which will offset this amount. Social Housing does not have the significant surplus as shown, as some expense portions have not yet been finalized. Dawn Galusha was introduced as our new Assistant Manager of Finance.

9.3 Board Chair

The Chair welcomed Ross Donaldson as the new Board member representing the Township of LaVallee. He also clarified a question asked at the last Board meeting regarding five people attending the same conference. He advised that this was included in the Children's Services Manager's report where she and four members of the Best Start Network attended a conference. This was paid fully by the Network, not the DSSAB.

9.4 Committee Reports

Ontario Works – No meeting was held.

Social Housing – Debbie Ewald, Chair of the Social Housing Committee, advised that a meeting was held recently to hear the Building Condition Audit results from Firm Associates. This audit was carried out on all DSSAB housing units. Although the estimates for work to be done were considered to be quite high, the report will be a good basis from which to develop further capital plans. It was felt that this report was not as thorough as the audit for Non-Profit housing. The Committee Chair reported that the DSSAB will carry out Property Management for Flinders Place beginning in May. The Committee has reviewed the 2009 Capital

Plan, Social Housing policies have been completed and Fire Plans have been updated and are now complete. Wayne Riches, Fort Frances Fire & Rescue, has asked to use the Fire Extinguisher Training Plan contained in our Fire Plans. Annual fire drills will now be carried out at all of the housing units.

Land Ambulance – No meeting was held.

Child Care – Barb Cournoyer, Chair of the Child Care Committee, reported that the Committee met and their main topic of discussion was the Rainy River Playschool renovations. The target date for completion is the end of April with Ed Kaun & Sons completing the renovations.

10. Other Business

None.

11. Information Items Attached

The Board received an information package as part of this evening's agenda.

12. Information Items Available Upon Request

None.

13. Next Meeting

The next regular Board meeting will be held February 19th, 2009, at 6:30 p.m. at the *Rainy River District Social Services Administration Board* Office, 450 Scott Street, Fort Frances.

14. Adjournment

Resolution #05/09 MOVED BY G. Gamsby and SECONDED BY R. Donaldson:

RESOLVED THAT the *Rainy River District Social Services Administration Board* meeting be adjourned.

Carried.

CHAIR

SECRETARY-TREASURER

DATE APPROVED