



MINUTES  
of the REGULAR MEETING of the BOARD  
THURSDAY, March 18<sup>th</sup>, 2010

RRDSSAB Office, Fort Frances, ON 6:30 p.m.  
MEETING #05/10

**PRESENT:** Rick Neilson, Township of Chapple  
Dennis Brown, Town of Atikokan  
Michael Lewis, Rainy River East  
Wade Desserre, Rainy River West  
Debbie Ewald, Town of Rainy River  
Gary Gamsby, Township of Morley  
Linda Armstrong, Township of Dawson  
Ross Donaldson, Township of LaVallee  
Valerie Pizey, Township of Lake of the Woods  
Sharon Tibbs, Town of Fort Frances  
Mike Ford, Township of Alberton  
John Callan, Rainy River Central

**REGRETS:** Gary Judson, Township of Emo

**STAFF:** Donna Dittaro, CAO  
Dawn Galusha, Acting Manager of Finance  
Judy Koski, Recorder

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**1. Call to Order**

Mike Lewis, Chair, called the meeting to order.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

None.

### 3. Approval of Agenda

Resolution #23/10 MOVED BY D. Ewald and SECONDED BY D. Brown:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the agenda of March 18, 2010.

**Carried.**

### 4. Presentations/Delegations

None

### 5. In Camera

None

### 6. Approval of Minutes

Resolution #24/10 MOVED BY D. Brown and SECONDED BY R. Neilson:

**RESOLVED THAT** the minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held February 18, 2010, be approved.

**Carried.**

Resolution #25/10 MOVED BY R. Neilson and SECONDED BY D. Ewald:

**RESOLVED THAT** the minutes of the Special Board Meeting of the Rainy River District Social Services Administration Board held March 10, 2010, be approved.

**Carried.**

### 7. Business Arising from the Minutes

#### 7.1 Acquisition, Security & Disposal of Tangible Capital Assets Policy

The Chair advised that this policy has been re-written as discussed at the last regular Board meeting. Val Pizey asked if (d) RRDSSAB staff and Board members is necessary as they are part of the general public. Rick Neilson suggested that it would bode better for the Board if the policy did not change in that regard. It was agreed that the line would remain.

Resolution #26/10 MOVED BY D. Brown and SECONDED BY R. Neilson:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the following policy:

F-6.0.1 Acquisition, Security & Disposal of Tangible Capital Assets.

**Carried.**

## **7.2 Re-Calculation of Cost Apportionment Formulas**

The Chair advised that the Town of Atikokan has provided corrected information from the Municipal Property Assessment Corporation. As a result the Acting Manager of Finance has corrected the three options for apportionment to reflect the corrected information. The CAO explained that this information will not change the effect of the allocations. Val Pizey stated that when voting on apportionment census population is used for municipalities and electors for unorganized. The CAO advised that the Admin Assistant is working with Darlene Morgan from MPAC and has received some numbers with the exception of the unincorporated areas. This information will be sent to all municipalities once received.

The CAO advised that five resolutions regarding apportionment have been received. Emo has sent in a resolution which references option "B" which will have to be clarified. The budget will be forwarded to the municipalities by the end of the month but will not include the apportionment.

## **8. New Business**

### **8.1 Progressive Discipline Policy**

The CAO advised that this policy is being brought forward at the request of the Management Team. Val Pizey stated that the policy should state that the employee should be told what the penalty is, for not doing what he was asked to do. She also stated that suspended employees should not be paid. She added that it is not clear in the policy that if the situation is not remedied, the employee will be fired. The CAO noted that managers are trained with respect to this policy and are given templates. Rick Neilson stated that there should be criteria for actions with or without pay. The CAO noted that legal advice is sought if termination is necessary. The CAO was asked to re-write the policy and bring it back to the next meeting.

## 8.2 Consolidated Homelessness Prevention Plan

The Board reviewed the Consolidated Homelessness Prevention Plan for 2010 and the allocations for each organization. It was noted that the Homelessness Funding is 100% Provincial dollars.

Resolution #27/10 MOVED BY D. Brown and SECONDED BY V. Pizey:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the 2010 Consolidated Homelessness Prevention Plan, as presented.

**Carried.**

## 8.3 Year End Transfers

The Board reviewed an Issue Sheet prepared by the Acting Manager of Finance. It was explained that the transfers are required for the 2009 year end.

Resolution #28/10 MOVED BY G. Gamsby and SECONDED BY J. Callan:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the immediate transfer in the amount of \$32,421.69 from the General Bank Account to the Ambulance Reserve Fund, as part of the 2009 Year End.

**Carried.**

Resolution #29/10 MOVED BY J. Callan and SECONDED BY G. Gamsby:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the immediate transfer in the amount of \$31,698.87 from the General Bank Account to the Defibrillator Reserve Fund, as part of the 2009 Year End.

**Carried.**

Resolution #30/10 MOVED BY R. Donaldson and SECONDED BY G. Gamsby:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the immediate transfer in the amount of \$99,676.55 from the General Bank Account to the Transition Reserve Fund, as part of the 2009 Year End.

**Carried.**

Resolution #31/10 MOVED BY W. Desserre and SECONDED BY R. Donaldson:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the immediate transfer in the amount of \$17,000.00 from the General Bank Account to the Land Ambulance Base Reserve Fund, as part of the 2009 Year End.

**Carried.**

Resolution #32/10 MOVED BY L. Armstrong and SECONDED BY W. Desserre:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the immediate transfer in the amount of \$86,289.71 from the DSSAB Housing Reserve Fund to the General Bank Account, as part of the 2009 Year End.

**Carried.**

Resolution #33/10 MOVED BY R. Donaldson and SECONDED BY L. Armstrong:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the immediate transfer in the amount of \$30,000.00 from the General Bank Account to the Parking Lot Reserve Fund, as part of the 2009 Year End.

**Carried.**

Resolution #34/10 MOVED BY W. Desserre and SECONDED BY G. Gamsby:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the immediate transfer in the amount of \$58,881.00 from the General Bank Account to the Housing Provider Reserve Fund, as part of the 2009 Year End.

**Carried.**

Resolution #36/10 MOVED BY L. Armstrong and SECONDED BY R. Donaldson:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* approve the 2009 Bad Debts Write-Off in DSSAB Housing in the amount of \$17,159.81.

**Carried.**

#### **8.4 Ontario Works Incentive Funding**

The Chair advised that the Ontario Works Committee had met prior to the Board meeting where they were advised that as of January 1, 2010, the Incentive Funding for Ontario Works will become part of the Ontario Works Administration Budget. The Incentive Funding is presently 100% Provincial dollars, however, next year it will form part of the 50/50 funding cost share. The Ontario Works Committee has made a recommendation that the Board pass a resolution to reverse this Ministry decision and work toward a fair funding formula that recognizes the unique needs of the North, and that the resolution be forwarded to the Ministry of Community and Social Services, Rainy River District Municipal Association, Northwestern Ontario Municipal Association, Association of Municipalities of Ontario, Ontario Municipal Social Services Association, Howard Hampton, MPP, Bill Mauro MPP and the Premier of Ontario.

Resolution #32/10 MOVED BY R. Donaldson and SECONDED BY W. Desserre:

**WHEREAS** the Ministry of Community and Social Services has announced its decision to merge incentive funding into the regular base budget of Ontario Works Cost of Administration, effective January 1, 2010 based on the most recent caseload information; and

**WHEREAS** this constitutes another download of costs to the municipal sector in 2011 when the Rainy River District Social Services Administration Board (RRDSSAB) will be compelled to cost share 50:50 on what had been funded 100% provincially; and

**WHEREAS** moving from outcomes based funding to unit based funding is not in keeping with the recommendations of the Provincial Municipal Fiscal and Service Delivery Review and impacts negatively on Northern Service Managers such as the RRDSSAB; and

**WHEREAS** a cost per case funding formula will result in an increased municipal cost burden and does not account for the significant challenges of service delivery in Northern rural and remote communities;

**THEREFORE BE IT RESOLVED THAT** the RRDSSAB call upon the Province of Ontario to reverse this decision and work toward a fair funding formula that recognizes the unique needs of the North; and that a copy of this resolution be forwarded to the Minister of Community and Social Services, RRDMA, NOMA, AMO, OMSSA, Howard Hampton, MPP, Bill Mauro, MPP and the Premier of Ontario.

**Carried.**

## **9. Reports:**

### **9.1 CAO and Program Reports**

The Board received and reviewed the CAO and Program Reports. Dennis Brown asked for an update regarding the Riverview Manor Aging at Home Project. The CAO advised that the Request for Proposal will be opened on Monday. She is still awaiting an answer regarding 24/7 staffing at the facility. She will be suggesting to the Acting CEO for the LHIN that any surplus long-term care funding be transferred to assisted living.

### **9.2 Finance**

The Accounts Payable listing for the month of February, 2010, in the amount of \$381,271.31 was received and reviewed by the Board. The Acting Manager of Finance advised that the updated financial statements will be in next month's Board package.

### **9.3 Board Chair**

No report.

### **9.4 Committee Reports**

*Ontario Works Committee* – A meeting was held prior to this evening's Board meeting. Please refer to item 8.4 *Ontario Works Incentive Funding* in these minutes.

*Social Housing Committee* – No meeting has been held.

*Land Ambulance Committee* – No meeting has been held. Negotiations will continue next week. Information is being gathered regarding non-emergent transfers.

*Child Care Committee* – No meeting has been held.

## **10. Other Business**

None.

## **11. Information Items Attached**

The Board received an information package as part of this evening's agenda.

**12. Information Items Available Upon Request**

None.

**13. Next Meeting**

The next Regular Meeting of the Board will be held April 15, 2010, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 450 Scott Street, Fort Frances.

**14. Adjournment**

Resolution #37/10 MOVED BY V. Pizey and SECONDED BY D.Brown:

**RESOLVED THAT** the *Rainy River District Social Services Administration Board* meeting be adjourned.

**Carried.**

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CHAIR

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SECRETARY-TREASURER

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DATE APPROVED