



Rainy River District
Social Services
Administration Board

**RRDSSAB
ANNUAL
BOARD MEETING**

MINUTES
of the ANNUAL MEETING of the BOARD
THURSDAY, January 21st, 2010

RRDSSAB Office, Fort Frances, ON 6:30 p.m.
MEETING #01/10

PRESENT: Mike Ford, Township of Alberton
Rick Neilson, Township of Chapple
Gary Judson, Township of Emo
Ross Donaldson, Township of LaVallee
Gary Gamsby, Township of Morley
Debbie Ewald, Town of Rainy River
John Callan, Rainy River Central
Michael Lewis, Rainy River East
Wade Desserre, Rainy River West
Dennis Brown, Township of Atikokan
Sharon Tibbs, Town of Fort Frances
Valerie Pizey, Township of Lake of the Woods
Linda Armstrong, Township of Dawson

REGRETS: -

STAFF: Donna Dittaro, Secretary-Treasurer
Dawn Galusha, Acting Manager of Finance
Judy Koski, Recorder

Election of Chair and Vice Chair

Michael Lewis was acclaimed to the position of Chair for the *Rainy River District Social Services Administration Board*.

Upon elections being held for the position of Vice-Chair, Sharon Tibbs was elected as Vice-Chair for the *Rainy River District Social Services Administration Board*.

1. Call to Order

Mike Lewis, Chair, called the meeting to order. He noted that after a tour of 450 Scott Street by the Accessibility Committee, the tables in the Board Room were re-arranged to the present configuration to allow better access for individuals using the room.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

3. Approval of Agenda

Resolution #01/10 MOVED BY R. Neilson and SECONDED BY D. Ewald:

RESOLVED THAT the *Rainy River District Social Services Administration Board* approve the agenda of January 21, 2010.

Carried.

Resolution #02/10 MOVED BY D. Ewald and SECONDED BY D. Brown:

RESOLVED THAT the ballots used for purposes of elections at the Annual General Meeting be destroyed.

Carried.

4. Presentations/Delegations

None.

5. In Camera

Resolution #03/10 MOVED BY D. Ewald and SECONDED BY R. Neilson:

RESOLVED THAT the *Rainy River District Social Services Administration Board* now meet in camera in order to address a matter pertaining to:

* *personal matters about an identifiable individual, including Board employees.*

Carried.

The Chair reconvened the meeting to its regular session.

The following items were discussed in camera:

- CAO evaluation;
- CUPE negotiations.

6. Approval of Minutes

Resolution #04/10 MOVED BY G. Judson and SECONDED BY V. Pizey:

RESOLVED THAT the minutes of the *Regular Board Meeting* held November 19, 2010, be approved.

Carried.

7. Business Arising from the Minutes

7.1 Amendment of By-Law #1

John Callan, Chair of the Finance, Policies and Practices Committee, stated that this item was a carry over from the November Board meeting. The Committee recognized that there must be changes made to the present document. Advice was received from Ted Scollie of the firm Erickson & Partners, however, it is felt that his advice is no longer required. Any written comments received from Board members was appreciated. He advised that no more calls have been received regarding any changes to be made. He noted that the clause citing removal of a Board member has been removed from the by-law. The Oath of Confidentiality and Oath of Office have been revised. Although the CAO and Privacy Officer raised concerns regarding the removal of the disclosure clause, the clause will be removed as the Committee is of the opinion that disclosure is already adequately covered in the by-law.

Val Pizey asked that under Place of Meeting that the Board should be allowed to hold the meeting elsewhere. Wade Desserre noted that the resources which the Board relies on are situated at the head office. Rick Neilson suggested that the clause could say "are normally held at the head office". Gary Judson suggested that the Board should have the option where meetings are held. It was also noted that if the building is being renovated or, for example, the air conditioning is broken, the meeting may have to be held elsewhere. The CAO asked that the clause give clear direction, if, for example, the change must be by way of resolution. Sharon Tibbs stated that this may create extra cost to the Board, for example, mileage or rent. John Callan noted that by changing the venue this may allow for more public participation. Dennis Brown suggested that ???????. A show of hands noted that this change shall be noted in the by-law.

Val Pizey suggested that under the heading of Regular Meetings that the Chair and Vice-Chair should not be allowed to cancel a meeting as it gives them too much power. Sharon Tibbs stated that the majority of the Board should be able to cancel a meeting. Clause 11.2 will remain the same.

A friendly amendment will be made to Clause 15.1 by deleting the last two sentences of that paragraph.

Ross Donaldson suggested that Clause 4.1 be amended by removing the word "members" from the first line. A change will be made to reflect that suggestion. He also suggested that Clause 8.1 be changed to add the word "members" at the end of the sentence. There will be no change to that clause. He then suggested that 8.2(a) should mirror the regs. That clause shall be changed to say "a Board member appointed by a municipality must be a member of that municipal council as listed in Section 7.3". He also suggested that section 8.2(b)(i) should be changed by removing the word "or" from the end of that line. It was noted that this portion of the DSSAB Act has caused much concern and discussion over the years. The line shall be changed. He also suggested that Clause 8.5 should be amended by inserting the words "may be paid" instead of "is paid" in the second sentence of that paragraph. The amendment shall be made. He questioned clause 8.7(b)(iii) which uses the word "nominates". After some discussion, this clause was not amended. He then suggested that 9.5(b) does not mirror the regs. This clause was not amended. Clause 11.3 was amended by adding the word "is" to reflect "the auditor is appointed". Clause 11.8 was amended by adding the word "members" to reflect "A majority of the Board members". At the top of page 10 of 17 "for each additional 3001 electors" shall be changed to read "for each additional 3000 electors".

Val Pizey stated that Clause 7.2 should be changed as she did not believe the Townships of Mathieu, Croome and Claxton were unincorporated areas, ????

8. New Business

8.1 Confirm Auditor

Resolution #05/10 MOVED BY L. Armstrong and SECONDED BY J. Callan:

RESOLVED THAT the *Rainy River District Social Services Administration Board* Confirms the appointment of BDO Canada LLP as auditors for the fiscal year ended 31 December 2009.

Carried.

8.2 211 Proposal

The Chair stated that this is a new provincial system for non-emergency calls. It provides information on social and health services provided across the District.

There will be one call centre in Thunder Bay. The City of Sault Ste. Marie and the Thunder Bay DSSAB have agreed to this proposal. The Districts of Kenora and Rainy River are now being asked to join. The Township of Atikokan would be the proposed data base for those two districts. The cost for 2011 is \$13,800. The CAO noted that the LHIN is responsible for community health. It was also noted that some of the funding for this program is from United Way. John Callan stated that the Board could not commit to 2011, however, with the aging population felt that it would be a good expenditure. Gary Judson suggested that the Board wait until the program is up and running before committing financially. Dennis Brown stated that Atikokan is going ahead with the data centre whether the Board funds the program or not. Gary Gamsby stated that any future Board can decide not to fund the 211 program.

Resolution #06/10 MOVED BY G. Gamsby and SECONDED BY R. Donaldson:

RESOLVED THAT the *Rainy River District Social Services Administration Board* Endorse the Community Information and Referral Centre of The Lakehead Social Planning Council to deliver the 211 telephone service in the Rainy River District;

AND WHEREAS funding for the service has not been included in the draft 2010 Budget;

FURTHER BE IT RESOLVED THAT the *Rainy River District Social Services Administration Board* become one of the 211 Project North partners by providing sustainable funding in the sum of \$13,800 beginning when the 211 service becomes operational within the Rainy River District 2011 Budget year.

Carried.

8.3 2010 Draft Budget

The CAO advised that amendments have been made to the Budget and a package will be given to each Board member this evening and a Special Meeting of the Board will be called to review the Budget. A Special Meeting of the Board will be held February 5th, 2010, at 1:00 PM for this purpose.

8.4 Aging at Home: Supportive Housing Needs Survey

The CAO advised that Kristen Miclash from NILS (Northern Independent Living Services) attended in Rainy River in order to conduct a supportive housing needs survey. Lady Frances Place currently has someone from NILS attend there from Monday to Friday between the hours of 8:00 AM and 4:00 PM. The statistics from this program will be given to the LHIN to attain 24/7 staffing at Riverview Manor in Rainy River.

9. Reports

9.1 CAO and Program Reports

The Annual Report of the CAO and Program Reports were received and reviewed by the Board. The CAO advised that an amended copy of her report is being distributed this evening due to some errors which needed to be corrected. She thanked the CAO Evaluation Committee for her performance evaluation and added that she loved her job and had a soft spot for personal services.

The CAO advised that the respective Program Committees have stayed the same for 2010 unless anyone had any objection.

John Callan stated that consideration should be given to distributing the Annual Report of the CAO to the media.

9.2 Finance

The Accounts Payable listing for the month of November, 2009, in the amount of \$589,080.66 was received and reviewed. The Financial Statements for the month of November, 2009, were received and reviewed.

9.3 Board Chair

No report

9.4 Committee Reports

Ontario Works – A meeting was held before this evening's Board meeting to review the budget. A recommendation has been made to the Board to accept the Budget as presented.

Social Housing – A meeting was held before this evening's Board meeting to review the budget. A recommendation has been made to the Board to accept the Budget as presented.

Land Ambulance – A meeting was held before this evening's Board meeting to review the budget. A recommendation has been made to the Board to accept the Budget as presented. Gary Gamsby, Chair of the Committee, advised that a progress report regarding the Rainy River base was also given at the meeting.

Child Care – A meeting was held before this evening's Board meeting to review the budget. A recommendation has been made to the Board to accept the Budget as presented.

10. Other Business

None.

11. Information Items Attached

The Board received an information package as part of this evening's agenda.

12. Information Items Available Upon Request

None.

13. Next Meeting

The next regular Board meeting will be held February 18th, 2010, at 6:30 p.m. at the *Rainy River District Social Services Administration Board Office*, 450 Scott Street, Fort Frances.

14. Adjournment

Resolution #07/10 MOVED BY R. Donaldson and SECONDED BY L. Armstrong:

RESOLVED THAT the *Rainy River District Social Services Administration Board* meeting be adjourned.

Carried.

CHAIR

SECRETARY-TREASURER

DATE APPROVED